

Tips for your own move:

1. Make a **FLOOR PLAN** showing each room and the placement of each piece of furniture. The floor plan is the cornerstone of your move and the most important tip on this page. Make copies of the floor plan.
2. Get a brightly colored **NOTEBOOK**; try to keep it in the same place. Record any information you gather about your move or move related events.
3. **Make a FRIENDS AND FAMILY LIST** in your notebook. The list is small [jobs](#), errands or calls that people can help you with. When someone calls and says "Is there anything I can do?" give them something from the list.
4. Set a **TIMER** and work an **HOURLY** on moving tasks, spend the rest of the day living your regular life.
5. Pick a **MAGIC NUMBER** between 2 and 6. Use the magic number you've chosen when you're sorting. If your number is 3 when you're sorting linens keep 3 sets of towels and sheets, in the kitchen keep 3 cool whip containers, 3 sauce pans, 3 sets of place mats etc.
6. **SORT IN PLACE**. Sort clothes from side to side on closet rods and closet shelves, so things you're getting rid of don't end up on floors and beds. Sort books, linens and kitchenware from shelf to shelf and sort drawers from drawer to drawer. When you're finished everything is still in place and not cluttering your home.
7. Assess your **SPACE-TO-SPACE NEEDS**. Be mindful of where things will be stored in your new home. Will you have comparable closets, built-in bookshelves, and cabinets or will you need to buy some or have some built? Will your Queen sized bed fit up the new stairway?
8. **STOP BUYING AND START USING UP** canned goods, frozen food, paper products and cleaning supplies.
9. **START GIVING** excess things to family and friends. Make certain that they want it though and aren't feeling obligated to take it. They have a house full of items already.
10. **KEEP** your phone book.
11. **DON'T** wax / polish furniture before move - it softens wood and mars more easily.
12. **LEAVE** your [garage door](#) opener and all information that belongs to the house such as appliance manuals, numbers for repairmen, lawn service, blueprints of house/sprinkler system, etc.
13. **NUMBER** each room in your new home so those involved with the move and unfamiliar with it cannot mistake the master bedroom for the guest room.
14. If you can, **MOVE IN THE MIDDLE OF THE WEEK IN THE MIDDLE OF THE MONTH**, it may be cheaper.